

DESIGN DOCUMENT FOR SAIPL ADR PLATFORMS

ADMINISTRATOR CASE CAPTURE PAGE & ADJUDICATOR DECISION CAPTURE PAGE

MAIN PHASE SUMMARY:

- OPEN CASE : CASE DETAILS
- COMMENCEMENT
- RESPONSE
- REPLY
- ADJUDICATOR
 - INVITE
 - ASSIGNMENT
- OUTCOME
 - SETTLEMENT
 - DECISION
 - APPEAL
- IMPLEMENTATION

OPEN CASE PHASE:

This capture page must be displayed at the time of opening/creating a new cases on DD.

1. Case Lodgment Date [date picker]
2. Complainant (open)
3. Legal Counsel for Complainant YES/NO (default = NO)
 - a. Legal Counsel Name
 - b. Create new identifier
 - c. Choose from list
4. Complainant's Email Addresses (N)
5. Registrant
6. Registrant's Email Addresses (N)
7. RT# Case Number

OPEN CASE

(This will then open a case and assign a unique identifier)

(Details will appear on the case summary page)

and

(In the Case Summary Page, the Administrator must be able to capture domain/s to this case.)

and

(Check box must be present to allow Administrator to Activate Case for display on Public site)

COMMENCEMENT PHASE:

This capture page must be displayed for a case that has already been opened on DD.

1. Adjudicator Panel Requested by Complainant: (drop down list : (default = 1 Adjudicator, option : 3 Adjudicator)
2. Payment Confirmation Request - <NOTICE 002>
 - a. Payment Request Date (date stamp of Notice 002)
3. Payment Confirmation Date (date picker)

4. Suspend Request – <NOTICE 001> - This should only be available if domains have been captured.
 - o Suspend Request Date (date stamp of Notice 001)
5. Suspend Date (date picker)
6. Registry RT Ref (open field)

7. Dispute Deficient (check box)
 - o Deficiency Details (open text field)
 - o Compliance Deadline (date picker)
 - o Deficiency Notice – <NOTICE 003>
 - o Deficiency Notice Date (date stamp of Notice 003)

8. Compliant Dispute Received [date picker]

9. Upload Dispute Files [facility to upload 1 or multiple .pdf files]

10. Commencement Notification
 - o Commencement Date (date stamp of Notice 004)
 - o Response Deadline (date picker)
 - o Commencement Notification <Notice 004>

PLEASE NOTE: for all Notices the RT reference must be displayed as follows in the Subject Line: [rt.domaindisputes.co.za #<RT Number>]

RESPONSE PHASE:

This capture page must be displayed for a case that has already been opened on DD.

1. Legal Counsel for Registrant YES/NO (default = NO)
 - Legal Counsel Name
 - Create new identifier
 - Choose from list

2. Extension [check box]
 - Extension Request Date [date picker]
 - Extension Details [open txt field]
 - New Response Deadline [date picker]
 - Extension Notice
 - Extension Notice Date (date stamp)
 - <Notice 005>

3. Possible Settlement Notice <Notice 006>
 - Possible Settlement Notice Date [date stamp]
 - Settlement Agreement Deadline <date picker>

4. Response Deficient (check box)
 - Response Deficiency Details (open text field)
 - Compliance Deadline (date picker)
 - Deficiency Notice – <NOTICE 009>
 - Deficiency Notice Date (date stamp of Notice 009)

5. Default Response [check box]
 - Default Response Notification <Notice 008>
 - Response Default Date <date stamp of Notice 008>

6. Response Received (check box)
 - Response Received Date (date picker)
 - Reply Deadline Date (date picker)
 - Upload Response Files [facility to upload 1 or multiple .pdf files]
 - Response Notification <Notice 010>

REPLY PHASE:

This capture page must be displayed for a case that has already been opened on DD.

1. Extension [check box]
 - Extension Request Date [date picker]
 - Extension Details [open txt field]
 - New Reply Deadline [date picker]
 - Extension Notice
 - Extension Notice Date (date stamp)
 - <Notice 011>

2. Reply Deficient (check box)
 - Reply Deficiency Details (open text field)
 - Compliance Deadline (date picker)
 - Deficiency Notice – <NOTICE 013>
 - Deficiency Notice Date (date stamp of Notice 013)

3. Default Reply [check box]
 - Default Reply Notification <Notice 012>
 - Response Default Date <date stamp for Notice 012>

4. Reply Received (check box)
 - Reply Received Date (date picker)
 - Upload Reply Files [facility to upload 1 or multiple .pdf files]
 - Reply Notification <Notice 014>

OUTCOME PHASE:

This capture page must be displayed for a case that has already been opened on DD.

- Settlement [check box]
 - Settlement Agreement Received Date <date picker>
 - Settlement Date (date stamp of Notice 007>
 - Settlement Notice <Notice 007>